

This Machine Operator job description template includes key Machine Operator duties and responsibilities. You can post this template on job boards to attract prospect applicants.

Job Brief:

We are looking for a skilled Machine Operator to set up, maintain and operate machinery. You'll ensure the interminable and efficient running of production.

A great machine operator is reliable and able to work with attention to detail and safety standards. On-the-job training is a good way to discover how to do the job better, so you should have willingness to learn and improve. Being a team player is essential since all tasks will require close collaboration with co-workers.

The goal will be to ensure that production procedures will be carried on smoothly to maximize efficiency and profits.

Responsibilities:

- Set up machines (calibration, cleaning etc.) to start a production cycle
- Control and adjust machine settings (e.g. speed)
- Feed raw material or parts to semi-automated machines
- Inspect parts with precision and measuring tools
- Test operation of machines periodically
- Fix issues that might occur during the shift
- Check output to spot any machine-related mistakes or flaws
- Keep records of approved and defective units or final products

- Maintain activity logs

Requirements:

- Proven experience as a machine operator
- Working knowledge of diverse high-speed machinery and measurement tools (caliper, micrometer etc.)
- Understanding of production procedures
- Adherence to health and safety regulations (e.g. constant use of protective gear)
- Ability to read blueprints, schematics and manuals
- Analytical skills
- Attention to detail
- Teamwork and communication skills
- Physical stamina and strength
- High school diploma or equivalent; technical degree is a plus