

**TRICIA TEACHER**

**Elementary Education**[Teacher](#)

555 Any Street, Your Town, US 55555 • (555) 555-5555 • youremail@isp.com

### **CERTIFICATION**

**Specific State Provisional, grades 1-6, 2005**

**Specific State Provisional, grades N-6, 2004**

### **EDUCATION**

Town College, Town, US

**B.S. in Elementary Education, 2005 GPA 3.8**

### **TEACHING EXPERIENCE**

**PER DIEM SUBSTITUTE TEACHER, 9/05 – Present**

**PRE-KINDERGARDEN through SIXTH GRADE**

***Area School Districts* Town, Town, Town and Town**

- Assume full responsibility for general/ special education and dual language classrooms, providing continuity and enhancement of the leaning process.
- Utilize a hands-on approach towards teaching combining projects, reports, plays, and discussion into all core subject areas including gym, music, and art.

**FOURTH GRADE STUDENT TEACHER, 1/04 – 5/05**

**Town Elementary School, Town, US**

- Assisted Primary teacher with the coordination of daily activities and lesson plans.
- Provided individual and group assistance to students using methods such as direct instruction and learning centres to motivate and instill an enthusiasm for learning.
- Led a computer-based social studies unit, Geo Tour incorporating school-to-school electronic mail Q&A sessions that was devised and managed by students.
- Employed behavior modification techniques as part of on-going units, Playground Bucks and The Lottery that recognized and rewarded good behavior.
- Implemented cultural-based thematic units, Black History, Chinese New Years, and Native Americans that instilled an

awareness and appreciation for multiculturalism.

- Developed students' creative writing skills through poetry writing projects.
- Designed a Science bulletin board, The Earth depicting animals, life forms, and student drawings to encourage exploration and care of the environment.
- Student Case Study: communicated progress to parent in weekly and monthly progress reports, and ensured student was rewarded at home for good behavior.
- Created and implemented a mock exam to prepare students for State science test.

**SECOND GRADE STUDENT TEACHER, 9/03 – 11/04**

### **Town Elementary School, Town, US**

- Assisted primary teacher with the coordination of daily activities and lesson plans.
- Improved overall class conduct and encouraged individual and group participation.
- Created several hands-on math units, M&M Math, Pumpkin Math, and Apple Math, with a focus on graphing to stimulate higher-order thinking skills.
- Implemented a reading unit, When I Was A Second Grade Werewolf incorporating literature, arts & crafts (mask making) and role-playing exercises.

### **SUMMER CAMP COUNSELING**

**SUMMER CAMP COUNSELOR, Town Day School, Town, US, 2000 – 2005**

Organized age-appropriate recreational activities for children ages 2-12.

### TECHNOLOGY

Windows/ Macintosh; multimedia technology and educational software programs.