

JESSE KENDALL

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SECURITY GUARD

Focused, detail-oriented Security Guard with over three years of experience protecting corporate assets and maximizing safety. Highly skilled in responding to emergency situations and providing crisis intervention. Proficient in Microsoft Office (Word, Excel, Access, PowerPoint) and WordPerfect.

PROTECTION SUCCESS

ABC Incorporated, Miami, FL | 20xx – Present

Security Guard

Patrol facility and man post; serve as a general security presence and visible deterrent to crime and client rule infractions. Detect and report suspicious activities. Watch for criminal acts or potential threats to employees and property. Provide formal reporting for all incidents, accidents or medical emergencies.

- Quickly and effectively responded to several critical emergencies, such as medical issues, bomb threats, and fire alarms.

BCD Incorporated, Miami, FL | 20xx – 20xx

Security Guard

Checked personnel ID badges to allow admittance into offices. Monitored video surveillance and performed parking lot vehicle patrols. Investigated suspicious activity, responded to emergency calls, and conducted corporate theft assessments. Worked productively with city law enforcement agencies and maintained standard operating procedures (SOPs). Handled paperwork and managed all security reporting.

- Frequently recognized by management for dedication and dependability.
- Identified and removed an employee who was found guilty of stealing more than \$6,000 in office equipment.

CDE VIP Security, Miami, FL | 20xx – 20xx

Personal Security Guard

Conducted security on foreign vessels while docked in a Miami sea port. Maintained daily headcount of the crew during the initial observation period.

- Ensured federal emergency broadcast towers were 100% safe from unauthorized entry and sabotage.

EDUCATION & TRAINING

B.A. – Criminal Justice/ Minor: Psychology, XYZ University, Miami, FL | 20xx

Security Guard Certification, XYZ Institute, Miami, FL | 20xx

Completed over 60 hours of formal security training.